

EL RANCHO UNIFIED SCHOOL DISTRICT
Regular Meeting of the Board of Education
Conducting the District's Business in Public

Pico Rivera City Hall
6615 Passons Boulevard
Pico Rivera, CA 90660

December 13, 2012
Closed Session – 6:00 p.m.
Open Session – 7:00 p.m.

MINUTES OF BOARD ACTIONS

1. CALL TO ORDER

The meeting was called to order by Dr. Joseph Rivera, President, at 6:03 p.m.

1.1 ROLL CALL – Members of the Board of Education

Dr. Joseph Rivera, President
Delia Alvidrez, Vice President
Rita Jo Ramirez, Clerk (arrived at 6:04 p.m.)
Rachel Canchola, Member
Alfred Renteria, Jr., Member

1.2 ROLL CALL – Members of the Administrative Cabinet

Norbert D. Genis, Interim Superintendent
Roxane Fuentes, Assistant Superintendent, Educational Services
Mark Matthews, Director, Human Resources
Dr. Christopher Gutierrez-Lohrman, Director, Student Services
Pearl Iizuka, Consultant, Business Services

2. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

None

3. ADJOURN TO CLOSED SESSION – 6:05 p.m.

4. CLOSED SESSION

Closed Session is conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public. If additional time is required, the Board will reconvene Closed Session at the end of the regular meeting.

- 4.1** Student Discipline (Pursuant to Education Code § 35146; § 48918 (c))
Student Nos. 8-2012/2013 through 11-2012/2013

4. CLOSED SESSION

- 4.2 Public Employee Appointment/Employment (Pursuant to Government Code §54957)
Certificated Personnel Register No. 11-2012/2013
Classified Personnel Register No. 6-2012/2013
- 4.3 Public Employment Discipline/Dismissal/Release/Complaint (Pursuant to Government Code §54957)
- 4.4 Conference with Labor Negotiators (Pursuant to subdivision (a) of Government Code § 54957.6) Agency Designated Representatives: Mark Matthews, Director, Human Resources
Employee Organizations: ERFT/CSEA/ERASA/Other Unrepresented Employees
- 4.5 Conference with Legal Counsel – Anticipated/Existing Litigation (Pursuant to subdivisions (a-c) of Government Code §54956.9)

5. RECONVENE IN OPEN SESSION – 7:12 p.m.

5.1 PLEDGE OF ALLEGIANCE

RECORDER Sandy Watkins
INTERPRETER Herlinda Acevedo
VISITORS Register No. 16-2012/2013

6. ORGANIZATION OF THE BOARD

- 6.1 Nomination and election of *Delia Alvidrez* as Board of Education **President** for 2013.
Motion: Canchola Second: Ramirez Vote: 5-0 PASSED
- 6.2 Nomination and election of *Rita Jo Ramirez* as Board of Education **Vice President** for 2013.
Motion: Rivera Second: Canchola Vote: 5-0 PASSED
- 6.3 Nomination and election of *Rachel Canchola* as Board of Education **Clerk** for 2013.
Motion: Ramirez Second: Renteria Vote: 5-0 PASSED

PRESENTATION: *A plaque was presented to Dr. Joseph Rivera in acknowledgement of his service to the District as the 2012 Board of Education President.*

6. ORGANIZATION OF THE BOARD

6.4 Adopted (*with amendments*) the Board of Education calendar of regular meetings for 2013 to be held on the second Thursday of each month (with exceptions), 6:00 p.m. Closed Session and ~~7:00~~ **7:30** p.m. Open Session *with all meetings to be held in the City of Pico Rivera Council Chambers, dependent upon availability.*

- January 17, 2013
- February 14, 2013
- March 14, 2013
- April 18, 2013
- May 9, 2013
- June 13, 2013
- July 11, 2013
- August 8, 2013
- September 12, 2013
- October 10, 2013
- November 14, 2013
- December 12, 2013

Motion: Renteria Second: Canchola Vote: 5-0 PASSED

6.5 Approved/appointed Governing Board members to participate and become voting members on the following committees for 2013:

- a. LACOE Committee on School District Organization R. Canchola
- b. Los Angeles County School Trustees Association (LACSTA) R. Ramirez
- c. Pupil Transportation Cooperative Trustee Review Committee A. Renteria
- d. WACSEP Trustees Review Committee (2nd yr) D. Alvidrez
- e. Whittier Area School Trustees Assoc. Executive Board (2nd yr) J. Rivera

Motion: Canchola Second: Rivera Vote: 5-0 PASSED

7. STUDENT REPORTS

7.1 ASB Representative, El Rancho High School, David Ramirez

7.2 ASB Spokesperson, Salazar High School, Angelina Rosas

BREAK: *A reception was held in honor of the Board's Reorganization. 7:30 – 7:48 p.m.*

8. PUBLIC ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION

Mrs. Alvidrez, President announced that no action was taken in Closed Session.

9. ADOPTION OF AGENDA (as amended)

Recommendation is made that the Agenda be adopted as submitted.

Motion to adopt the agenda with one modification to move Item 16.1 A as the first item for action.

Motion: Renteria Second: Rivera Vote: 5-0 PASSED

16. NEW BUSINESS – ACTION ITEMS

16.1 SUPERINTENDENT’S OFFICE – Norbert Genis: 801-5199

- A. Designated (*with amendments*) Maribel Medina, of the law firm of Meyers/Nave, to provide general legal counsel to the District in accordance with the provisions of the contract which are subject to approval.

Amendments were made to page 199 to read:

Principal: \$305 per hour / ***\$250 per hour for Board meeting attendance with rates to be negotiated each January beginning January 2014.***

Motion: Renteria Second: Ramirez Vote: 5-0 PASSED

10. INFORMATION ITEMS

Information items are included on the agenda to provide information on a wide range of matters of interest to the Board of Education. These information items may require Board action at a later date.

- 10.1** Presentation of the El Rancho Unified School District’s 2012/2013 First Interim Report, Laura Castillo, Director of Fiscal Services and Pearl Iizuka, Consultant, Business Services

11. PUBLIC COMMENTS – ITEMS NOT ON THE AGENDA (Yellow speaker’s card)

*Public Comments is the time when members of the audience may address the Board on matters **not listed on the agenda.** Please be aware that Government Code 54954.2 prohibits the Board from taking action at this meeting if the item does not already appear on the posted agenda. In the interest of time, your remarks will be limited to three (3) minutes. We ask that you confine your comments to new ideas to avoid repeating what has already been said. Comments on the same topic will be limited to a maximum of fifteen (15) minutes. Please do not refer to students, employees, parents, or other individuals in a derogatory or potentially offensive manner.*

- Louis Salcido commented on:
 1. Measure EE bond funds and the Oversight Committee vacancies.
 2. Monies saved from interim personnel assignments back into the classrooms.
 3. Compliments on the recent personnel promotion from within the District.
 4. Recent passage of Proposition 30 with suggestion that the District cancel furlough days, rehire staff, restore the school year to 180 days and give teachers a much deserved pay raise.
 5. Televising Board meetings.
 6. Clarification of Board’s role regarding decision making.
- Lilia Carreon, ERFT representative, read a letter written by Rico Tamayo, ERFT President, regarding the economic recovery of the District and the concessions the teachers have taken to keep the District fiscally solvent.

11. PUBLIC COMMENTS – ITEMS NOT ON THE AGENDA (Yellow speaker’s card)

- David Narvaez, CSEA President, commented on the recent NCLB testing requirements for particular classified employees. He thanked the teachers for their assistance and shared that all the 21 people who took the practice sessions had passed the test.
- Margaret Martinez-Ingle shared information on an upcoming Transitional Kindergarten conference in Pasadena.
- Jose Lara commented on the effects of the passage of Proposition 30 and putting the monies into restoring a full school year.

12. BOARD OF EDUCATION ANNOUNCEMENTS AND ACKNOWLEDGEMENTS

Board Members have the opportunity to report and discuss information regarding conference attendance, committee updates, and other District-related activities/observations.

- Alfred Renteria attended the NALEO Conference from November 14-18 in Washington, D.C. with the total cost, less registration, paid by NALEO. He also attended the recent CSBA Annual Education Conference. He commented about the Citizens’ Bond Oversight Committee vacancies and asked that all current members be requested to reapply for their positions since the terms expire in February 2013.
- Rachel Canchola attended the recent City of Pico Rivera reorganization meeting. She extended her gratitude to Dr. Rivera for all his hard work as the 2012 Board President. Ms. Canchola also attended the CSBA Conference. She commented about the District’s 3% budget reserve; reaching that percentage was not an easy task. She requested a Board Study Session on ELL, Common Core and State Standards. Teen Court has extended an invitation to the Board to attend its next session on January 9, 2013. She asked that everyone support the employees that have had recent tragedies occur in their lives.
- Dr. Joseph Rivera welcomed Maribel Medina, new District legal counsel. He asked for the El Rancho family to assist Salazar High teacher, Erin Lopez who recently lost her home and possessions to a fire. He recently attended an Economic Development meeting. Dr. Rivera spoke of accountability guidelines on Proposition 30 that outline specifically what school districts can spend the funds on. He congratulated Ms. Alvidrez on her appointment as President as well as Ms. Ramirez as Vice President and Ms. Canchola as Clerk.
- Rita Jo Ramirez implored the staff and community to assist Salazar High teacher, Erin Lopez in any way possible. She participated in a tamale making session with ERHS culinary arts class as part of a fundraiser.
- Delia Alvidrez expressed her thanks for all the support she received from fellow Board members this past year.

13. SUPERINTENDENT'S REPORT

The Superintendent reports to the Board of Education on relevant educational issues, participation in, and attendance at seminars, conferences, and District activities.

- Nothing to report.

14. CONSENT AGENDA

All matters listed under the Consent Agenda are those on which the Board has previously deliberated or that can be classified as routine items of business. There will be no separate discussion of these items prior to the time the Board of Education votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent items (per Bylaws of the Board 9322). It is understood that the Administration recommends approval on all Consent Items. Each Item on the Consent Agenda approved by the Board of Education shall be deemed to have been considered in full and adopted as recommended.

HEARING SESSION: (Blue speaker's card)

*This is the time when members of the audience may speak to any item **on the CONSENT AGENDA only**. Your remarks will be limited to three (3) minutes. **Please note that questions from the public on personnel and/or IEP-related items cannot be accommodated due to confidentiality requirements.***

- Louis Salcido questioned student discipline and alternative measures being taken in lieu of suspension and expulsion as well as who selects the locales that special education students attend.

The Board President will call for a motion and a second to open Board discussion on the Consent Agenda. Consent Items are voted on by a single motion. Board Members or the Superintendent may withdraw items for further discussion and separate action.

Motion: Renteria Second: Rivera

14.1 SUPERINTENDENT'S OFFICE – Norbert Genis: 801-5199

- A. Approved the Minutes of the Board of Education's Regular Meeting held November 8, 2012 and the Special Meetings held November 15, 2012, November 27, 2012 and December 4, 2012.

14.2 DIVISION OF STUDENT SERVICES –Dr. Christopher Gutierrez-Lohrman: 801-4810

- A. Approved attendance to the *Positive Environment, Network of Trainers (PENT) Forum 2013*, to be held March 22, 2013 in Etiwanda, CA. Registration and mileage for one administrator total \$195.65, payable from Special Education Professional Development Funds.

14.2 DIVISION OF STUDENT SERVICES –Dr. Christopher Gutierrez-Lohrman: 801-4810

- B. Approved/Ratified attendance to the *Riverside County Office of Education's* Structured Teaching: Structuring the Learning Environment for Individual Success Conference to be held November 7-8, 2012 and March 13-14, 2013 in Norco, CA. Registration, mileage and meals for three (3) Secondary Special Education Teachers are a total of \$1,116.44, payable from Special Education Professional Development Funds.
- C. Approved Service Agreement with *Invo HealthCare Associates*, for the 2012-2013 school year to provide a Speech-Language Pathologist, effective January 7, 2013 through June 20, 2013. Total expenditure of \$40,000.00 is payable from Federal and State Special Education Funds.
- D. Amended/Ratified Individual Service Tuition Agreement between El Rancho Unified School District and *Speech and Language Development Center*, Item 14.2I, Board approved September 13, 2012. An El Rancho Unified School District student is to attend this school from July 1, 2012 to June 30, 2013 in accordance with Public Law 108-446 IDEA; Education Code Sections 56035, 56365-56366 and 56740. Total expenditure of \$47,114.00 ~~\$30,958.00~~ is payable through Federal and State Special Education Funds.
- E. Approved/Ratified Master Contract and Individual Service Tuition Agreement between El Rancho Unified School District and *Rossier Park Elementary*. An El Rancho Unified School District student is to attend this school from September 10, 2012 to June 30, 2013 in accordance with Public Law 108-446; Education Code Sections 56035, 56365-56366 and 56740. Total expenditure of \$39,172.00 is payable through Federal and State Special Education Funds.
- F. Approved/Ratified Master Contract and Individual Service Tuition Agreement between El Rancho Unified School District and *Olive Crest Academy- TEC Secondary*. An El Rancho Unified School District student is to attend this school from October 29, 2012 to June 30, 2013 in accordance with Public Law 108-446; Education Code Sections 56035, 56365-56366 and 56740. Total expenditure of \$47,823.00 is payable through Federal and State Special Education Funds.
- G. Approved/Ratified Master Contract and Individual Service Tuition Agreement between El Rancho Unified School District and *Oralingua*. An El Rancho Unified School District student is to attend this school from September 6, 2012 to June 30, 2013 in accordance with Public Law 108-446; Education Code Sections 56035, 56365-56366 and 56740. Total expenditure of \$27,065.25 is payable through Federal and State Special Education Funds.

14.2 DIVISION OF STUDENT SERVICES –Dr. Christopher Gutierrez-Lohrman: 801-4810

- H. Approved payment in accordance with the terms of the Settlement Agreement(s) for Student #4041244800. Authorize payment in an amount not to exceed \$45,000.00 in accordance with the terms of the Settlement Agreement(s) and Education Code Sections 56035, 56365, 56366, and 56740, payable through Federal and State Special Education Funds.
- I. Approved/Ratified Individual Service Tuition Agreements between El Rancho Unified School District and *The Almansor Center*. El Rancho Unified School District students are to attend this school from July 1, 2012 to June 30, 2013 in accordance with Public Law 108-446 IDEA; Education Code Sections 56035, 56365-56366 and 56740. Total expenditure of \$70,623.04 is payable through Federal and State Special Education Funds.

14.3 DIVISION OF EDUCATIONAL SERVICES – Roxane Fuentes: 801-5208

- A. Approved/Ratified visit for forty-one (41) Teaching American History Grant participants to the Japanese American National Museum in Los Angeles, CA, on Saturday, December 1, 2012. Total expenditure of \$628.00 is payable from Teaching American History Grant Funds.
- B. Approved/Ratified consultant agreement with Dr. Lon Kurashige to present at the Teaching American History Saturday Seminar on December 1, 2012. Total expenditure of \$700.00 for consultant fee is payable from Teaching American History Grant Funds.
- C. Approved/Ratified consultant agreement with Curator Mark Eaton, Azusa Pacific University Professor of English, to present at the Teaching American History Saturday Institute on November 3, 2012. Total expenditure of \$300.00 is payable from Teaching American History (TAH) Grant Funds.
- D. Approved consultant agreement with Dr. Anthony Barnstone, Whittier College professor, to implement a poetry unit with El Rancho High School students, effective February 8, 2013 through June 3, 2013. Total expenditure of \$4,000.00 is payable from El Rancho High School Title I Funds.
- E. Amended Board Item #9.3D, approved 6/23/11, consultant agreement with Edunearing, Inc. to provide mandated services to El Rancho Unified School District in response to the district's identification as a District Assistance Intervention Team (DAIT) district, to revise funding. Total expenditure of \$158,010.00 for two years is payable from District Program Improvement Local Educational Agencies Corrective Action Resources Funds for July 1, 2011 through ~~June 30, 2013~~ September 30, 2012 (\$118,507.47) and Centralized Title I Program Improvement Professional Development Funds, Location 21 for October 1, 2012 through June 30, 2013 (\$39,502.53).

14.3 DIVISION OF EDUCATIONAL SERVICES – Roxane Fuentes: 801-5208

- F. Amended Board Item #9.3E, approved 6/23/11, consultant agreement with CF Educational Resources to provide mandated services to El Rancho Unified School District in response to the district's identification as a District Assistance Intervention Team (DAIT) district, to revise funding. Total expenditure of \$158,010.00 for two years is payable from District Program Improvement Local Educational Agencies Corrective Action Resources Funds for July 1, 2011 through ~~June 30, 2013~~ September 30, 2012 (\$118,507.47) and Centralized Title I Program Improvement Professional Development Funds, Location 21 for October 1, 2012 through June 30, 2013 (\$39,502.53).

14.4 DIVISION OF BUSINESS SERVICES – Pearl Iizuka: 801-5294

- A. Approved/Ratified Business Services reports for the month of November 2012.
- B. Approved first interim report and a positive certification of El Rancho Unified School District's ability to meet its 2012-2013, 2013-2014 and 2014-2015 obligations.
- C. Approved budget revisions in support of the First Interim Report.
- D. Adopted Resolution No. 12-2012/2013 Annual Certification of Signatures, authorizing the signature of either the Superintendent, Assistant Superintendent of Education, Director of Human Resources, Director of Fiscal Services on warrants, cafeteria account, revolving cash checks, orders for salary payment, notices of employment and contracts; the Director of Purchasing and Warehousing on purchase orders and the Director of Student Services on student services contracts. The Director of Fiscal Services shall be authorized as executive signature on all District Wells Fargo Bank accounts.
- E. Approved (***with conditions***) continuation of contract with School Services of California, Inc., for services and assistance with all issues regarding school finances, legislation, school budgeting, and general fiscal issues, for the calendar year 2013 at a cost of \$2,220.00, plus expenses, and Addendum A, Special Services Agreement, for the Comparative Analysis of District Income and Expenditures and Salary and Benefits Reports at an additional cost of \$600.00 for the year ***with the requirement that any additional services and/or expenses as outlined on page 85, item II. D. are pre-authorized by the Board and that School Services of California, Inc. agrees to the conditions.*** Total costs of \$2,820.00 payable from General Funds.

14.4 DIVISION OF BUSINESS SERVICES – Pearl Iizuka: 801-5294

- F. Approved award of mandated lowest bid for the chain link fence project for El Rancho High School to Wolverine Fence Company, Inc. for a total base bid contract cost of \$36,000.00.
- G. Approved final payment of \$164,837.44 including all change orders to AAA Solar Electric and accept District Cabling Project as complete. Total project payable from Measure “EE” General Obligation Bond Funds.
- H. Approved license agreement between the El Rancho Unified School District and the City of Pico Rivera allowing the City of Pico Rivera to complete the new fire access lane at Maizeland School in connection with the Passons Boulevard Grade Separation Project.
- I. **TABLED** ~~Amend board item No. 8.1 A, approved July 30, 2012, contract agreement between El Rancho Unified School District and the law firm of Atkinson, Andelson, Loya, Ruud & Romo to provide specialized legal services in the areas of litigation and potential litigation. Amendment is necessary to include legal services in the areas of construction/school facilities and real estate & financing. Amendment shall be effective December 14, 2012 through November 13, 2013; legal fees are payable at an hourly rate.~~
- J. **PULLED** ~~Approve second amendment to Board Item No. 101.5, approved February 11, 2010 for the selection of Christofi Architects Inc. through the Request for Proposal process and contract agreement between El Rancho Unified School District and Christofi Architects Inc. for architectural services for the upgrade of the Boys’ and Girls’ Shower/Locker Rooms/new swimming pool project at El Rancho High School. Total contract cost is \$178,539.00, \$380,543.00 payable from General Obligation Bond Funds, Election of 2003, Series 2007.~~
- K. **PULLED** ~~Approve the selection of Del Terra Group as a project management firm for Measure “A” El Rancho High School boys’/girls’ shower/locker rooms, new pool, and ADA upgrades project subject to contract approval.~~

14.5 DIVISION OF HUMAN RESOURCES – Mark Matthews: 801-5216

- A. Approved/Ratified contract of employment for Roxane Fuentes as Assistant Superintendent, Educational Services, effective November 1, 2012 in accordance with the provisions of the contract.

14.5 DIVISION OF HUMAN RESOURCES – Mark Matthews: 801-5216

B. Approved Certificated Personnel Register No. 11-2012/2013

1. Authorization & Ratification of Employment:
 - a. Teacher (1) from the Recall List
Funding Source: District General Funds
Eff: 11/9/12
Villarruel, Claudia A.
 - b. Substitute Teachers (11) – Districtwide
Funding Source: District General Funds
Eff: 11/27/12
Alfaro, Jose
Arce, Luz Elena L.
Colocho-Castillo, Marlin
Jaramillo, Rosa Catalina
Kim, Deborah
Ochoa Jr., Jorge Mario
Pacheco, Vivian Noelia
Salcedo, Jessica Marie
Solis, Maria Guadalupe
Toruno, Nastassia B.
Trujeque, Antonio P.
 - c. Long Term Substitute Teachers (2)
Funding Source: District General Funds
Eff: 10/15/12
Sanchez, Matthew (North Park Middle)
Eff: 11/5/12
Gregg, Elizabeth (ERHS)
2. Authorization of Request for Leave under the Family Medical Leave Act (FMLA):
 - a. Elementary Teacher (1) – South Ranchito Elementary
Eff: 11/26/12 – 12/14/12
Lahr, Sara
 - b. Elementary Teacher (1) – Magee Elementary
Eff: 12/6/12 – 2/28/13
Hampton, Kathleen
3. Authorization of Request for Resignation:
 - a. State Preschool Teacher (1) – Meller State Preschool
Eff: 11/30/12
Kaelon, Kathy

14.5 DIVISION OF HUMAN RESOURCES – Mark Matthews: 801-5216

4. Authorization & Ratification of Extra-Duty, Extra-Pay Assignments:

HUMAN RESOURCES:

a. Supplemental Pay Assignment

Certificated Staff Member (1) – El Rancho High

Expenditure: \$575.25

Funding Source: ASB General Funds

Eff: 12/9/12 – 12/30/12

<u>Staff</u>	<u>Supplemental Pay</u>	<u>Assignment</u>
Pena, Ray	\$500.00 + (15.05% = \$75.25)	Powder Puff Director

EDUCATIONAL SERVICES:

b. Amend Extra-Duty, Extra-Pay Assignment

Certificated Staff Members (18) – Categorical Programs

Expenditure: \$22,779.90

Funding Source: Teaching American History Grant Funds

Eff: 7/23/12 – 6/30/13

Aguirre, Rachel (Birney Elementary)

Alderete, Elisa (North Ranchito Elementary)

Barrera, Elizabeth (North Ranchito Elementary)

Brown, Charlene (El Rancho High)

Castagna, Jen (El Rancho High)

Chavez, Jazmin (El Rancho High)

Cochran, Charlotte (North Ranchito Elementary)

Davila, Tracy (Durfee Elementary)

Jurado, Laura (El Rancho High)

~~Lam, Dawn (El Rancho High)~~

Lamar, Marcella (El Rancho High)

Metaxas, Kathy (El Rancho High)

Padilla, Christina (El Rancho High)

Palacios, Desiree (El Rancho High)

Quintero-Cadena, Karen (Salazar High)

~~Qureshi, Parvin (El Rancho High)~~

Rosales, Alejandra (El Rancho High)

Salcido, Paula (North Ranchito Elementary)

Sedano, Tracie (El Rancho High)

Walker, Earnestine (Salazar High)

c. Amend Extra-Duty, Extra-Pay Assignment

Certificated Staff Members (23) – Categorical Programs

Expenditure: \$13,892.29

Funding Source: Centralized Title I Set Aside – PI LEA Professional Development Funds

Eff: 11/9/12 – 6/7/13

Aguirre, Rachel (Birney Elementary)

Anaya, Arlene (South Ranchito Elementary)

Arrata Romero, Diana (Rivera Elementary)

14.5 DIVISION OF HUMAN RESOURCES – Mark Matthews: 801-5216

Brown, Charlene (El Rancho High)
Cadena, Chris (Valencia Elementary)
Chiboucas, Gigi (Rivera Middle)
Crook, Susan (Rio Vista Elementary)
Diaz, Evette (Salazar High)
Estrada, Susan (South Ranchito Elementary)
Fisher, Ana (Durfee Elementary)
Garcia, Shauna (Durfee Elementary)
Knapp, Dean (Magee Elementary)
Lam, Dawn (El Rancho High)
Madina, David (North Park Middle)
Martinez, Martin (El Rancho High)
Novalis, Leslie (Rivera Middle)
Pardee, Summer (Burke Middle)
Rodriguez, Maria (Magee Elementary)
Salcido, Paula (N. Ranchito Elementary)
Somarriba, Lorena (Rio Vista Elementary)
Tanielu, Maritel (North Park Middle)
Taylor, Barbara (Rivera Elementary)
Ziola, Patty (Valencia Elementary)

d. Extra-Duty, Extra-Pay Assignment

Certificated Staff Members (9) – Categorical Programs

Expenditure: \$1,087.22

Funding Source: Centralized Title I Set Aside – PI LEA Professional Development Funds

Eff: 12/14/12 – 6/7/13

Abrams, Bertha (Burke Middle)
Chavez, Christine (Burke Middle)
Chiboucas, Gigi (Rivera Middle)
Garcia, Nadia (Burke Middle)
Gutierrez, Connie (North Park Middle)
Madina, David (North Park Middle)
Tanielu, Maritel (North Park Middle)
Valenzuela, Araceli (Rivera Middle)
Vela, April (Rivera Middle)

e. Extra-Duty, Extra-Pay Assignment

Certificated Staff Member (1) – Magee Elementary School

Expenditure: \$805.35

Funding Source: Title I Funds

Eff: 12/14/12 – 6/6/13

Hidalgo, Veronica

14.5 DIVISION OF HUMAN RESOURCES – Mark Matthews: 801-5216

- f. Amend Extra-Duty, Extra-Pay Assignment
Certificated Staff Members (18) – El Rancho High School
Expenditure: \$34,227.37
Funding Source: ~~EIA/SCE~~ **Title I Funds**
Eff: 8/22/12 – 6/6/13
 - Bauer, Sandra
 - Brown, Charlene
 - Chapman, Mary
 - Diaz, Daniel
 - Figueroa, Rosemary
 - Flores-Orihuela, Yamileth
 - Francisco, Joel
 - Katsumura, Claire
 - Lam, Dawn
 - Lippstreu, Cynthia
 - Martinez, Irene
 - Melgar, Carlos
 - Palacios, Desiree
 - Qureshi, Parvin
 - Retana, David
 - Rivas, Oscar
 - Rojo, Gabriela
 - Rojo, Philipp
- g. Amend Extra-Duty, Extra-Pay Assignment
Certificated Staff Members (3) – El Rancho High School
Expenditure: \$10,429.28
Funding Source: ~~EIA/SCE~~ **Title I Funds**
Eff: 8/24/12 – 6/6/13
 - Diaz, Daniel (NTE 112 hours)
 - Diaz, Justin (NTE 47 hours)
 - Katsumura, Claire (NTE 100 hours)
- h. Extra-Duty, Extra-Pay Assignment
Certificated Staff Members (7) – South Ranchito Elementary School
Expenditure: \$10,711.16
Funding Source: Title I and EIA/LEP Funds
Eff: 1/7/13 – 5/24/13
 - Alvarez, Guillermina
 - Anaya, Arleen
 - De la Loza, Celia
 - Hernandez, Jose
 - Hernandez, Monica
 - Jimenez, Pablo
 - Nassen, Suzanne

14.5 DIVISION OF HUMAN RESOURCES – Mark Matthews: 801-5216

- i. Extra-Duty, Extra-Pay Assignment
Certificated Staff Member (1) – Rio Vista Elementary School
Expenditure: \$1,006.69
Funding Source: Title I Funds
Eff: 11/26/12 – 2/28/13
Kust, Melina

C. Approved (*with exceptions*) Classified Personnel Register No. 6-2012/2013

- 1. Authorization of Employment:
 - a. Administrative Secretary II-Assessment (1) – Educational Services
Expenditure: \$4,505.00/mo.
Funding Source: Testing 50%, Title I 15%, Title II 20%, EIA/LEP 15%
Eff: 1/14/13
Diaz, Rosa
- 2. Authorization & Ratification of Out-of-Category Assignment:
 - a. Cook/Baker (1) – No. Ranchito
Payable at: \$2,059.75/mo.
Funding Source: Food Services
Eff: 10/23/12
Torres, Angelica
- 3. Authorization & Ratification of Employment from Recall list:
 - a. Special Ed. Instructional Aide (4)
Payable at: \$1,661.69/mo.
Funding Source: Federal & State Special Ed. Funding
Eff: 11/05/12
Hernandez, Beatriz (No. Ranchito)
Eff: 1/07/13
Cruz, Matthew (Rio Vista)
Garcia, Gabriel (El Rancho High)
Moreno, Adrian (El Rancho High)
 - b. Special Ed. Instructional Aide SH (1)
Payable at: \$1,513.12/mo.
Funding Source: Student Services/Special Ed/Pre-K program at Salazar/Meller Site
Eff: 11/09/12
Gonzalez, Connie - Salazar/Meller Site

14.5 DIVISION OF HUMAN RESOURCES – Mark Matthews: 801-5216

- c. Behavior Technician (1)
Payable at: \$2,697.63/mo.
Funding Source: Federal & State Special Ed. Funding
Eff: 11/13/12
Comstock, Leatha
4. Authorization & Ratification of Substitute Employment:
 - a. Special Ed. Instructional Aide Substitutes (2) – Student Services
Payable at: \$13.94/hr.
Funding Source: Federal & State Special Ed. Funding
Eff: 10/25/12 – 6/6/13
Chacon, Dolores
Legarreta, Margaret
 - b. Instructional Aide Substitute (1) – Rivera Elementary
Payable at: \$12.51/hr.
Funding Source: Title I, EIA/SCE, and EIA/LEP
Eff: 8/23/12 – 6/6/13
Duffey, Rosalva
5. Authorization & Ratification of Unclassified Employment:
 - a. Girls JV Volleyball Head Coach (1) – El Rancho High
Payable at: \$2,545.00/per coach
Funding Source: District General Funds
Eff: 7/1/12 – 11/30/12
Lopez, Trinidad
 - b. College Tutors (3)
Payable at: \$13.24 hr.
Funding Source: EIA/SCE
Eff: 11/6/12 – 6/6/13
Lopez, Cecilia - Rio Vista
Funding Source: Title I
Eff: 11/13/12 – 6/6/13
Aguayo, Diane
Valencia, Amanda
 - c. School Safety Officer (1) – Burke Middle
Payable at: \$13.24 hr.
Funding Source: District General Funds
Eff: 11/5/12 – 6/6/13
Guerrero, Isabelle
 - d. Instructional Aide Trainee (1) So. Ranchito
Payable at: \$10.13 hr.
Funding Source: Title I, EIA/LEP
Eff: 11/13/12 – 6/6/13
Dominguez, Maria

14.5 DIVISION OF HUMAN RESOURCES – Mark Matthews: 801-5216

- e. Powder Puff Advisor (1) – El Rancho High
Payable at: \$250.00 One Time Stipend
Funding Source: ASB Funds
Eff: 11/28/12 – 12/13/12
Corona, Adrian
- f. ASB Workers (3) – El Rancho High
Payable at: \$10.00 hr.
Funding Source: ASB Funds
Eff: 11/9/12 – 6/30/13
Guizar, April
Sanchez, Natasha
Sweeney, Everett
- 6. Authorization of Leave of Absence under the Family Medical Leave Act (FMLA) for 2012-2013 school year:
 - a. Heating A/C Mechanic (1) – Maintenance & Operations
Eff: 1/7/13 – 2/3/13
Morales, Eric
- 7. Authorization of Request for Unpaid Leave of Absence:
 - a. Grounds Equipment Operator (1) – Maintenance & Operations
Eff: 11/30/12 – 2/28/13
Alvarez, George
- 8. Authorization of Early Retirement:
 - a. Electrical Crew Leader (1) – Maintenance & Operations
Eff: 2/7/13
Jimenez, Arthur
- 9. Authorization of Retirement:
 - a. Clerk Typist II (1) – Maintenance & Operations
Eff: 12/22/12
Baca, Corrine
 - b. Department Secretary (1) – Student Services II
Eff: 2/21/13
Delgado, Olga Gloria
 - c. Instructional Aide I (1) – Burke Middle
Eff: 6/13/12
Broyles, Virginia

16.2 DIVISION OF STUDENT SERVICES –Dr. Christopher Gutierrez-Lohrman: 801-4810

- A. Approved Student Expulsion: Student #8-2012/2013
Motion: Renteria Second: Ramirez Vote: 5-0 PASSED
- B. Approved Student Expulsion: Student #9-2012/2013
Motion: Rivera Second: Renteria Vote: 5-0 PASSED
- C. Approved Student Expulsion: Student #10-2012/2013
Motion: Renteria Second: Rivera Vote: 5-0 PASSED
- D. Approved Student Expulsion: Student #11-2012/2013
Motion: Renteria Second: Rivera Vote: 5-0 PASSED
- E. Approved second reading and adopted (*as amended*) revised Board Policy and Administrative Regulation 5127, Students, Graduation Ceremonies and Activities.
Motion: Renteria Second: Rivera Vote: 5-0 PASSED
- F. Approved first reading of revised Administrative Regulation 5144.2, Students, Suspension and Expulsion/Due Process (Students with Disabilities).
Motion: Renteria Second: Rivera Vote: 5-0 PASSED
- G. Approved first reading of revised Board Policy 5145.3, Students, Nondiscrimination/Harassment.
Motion: Renteria Second: Rivera Vote: 5-0 PASSED

16.3 DIVISION OF EDUCATIONAL SERVICES – Roxane Fuentes: 801-5208

- A. Approved second reading and adopted *new* Board Policy and Administrative Regulation 6141.5, Instruction, Advanced Placement.
Motion: Renteria Second: Rivera Vote: 5-0 PASSED
- B. Approved second reading and adopted *revised* Board Policy ~~and Administrative Regulation~~, 6146.1, Instruction, High School Graduation Requirements.
Motion: Renteria Second: Rivera Vote: 5-0 PASSED

